

**Tiverton School Department Action Plan
2009-2010**

Objective # 2
Strategy # 1B
Plan # 1
Date: 4-27-09
Revised:

Specific Result: Develop and implement district interviewing and hiring tools, protocols, and policies.

<i>Step Number</i>	<i>Action Step</i>	<i>Person(s) Responsible</i>	<i>Timeline Start/End</i>	<i>Result(s)</i>	<i>How will work be evaluated?</i>	<i>How will work be supported/financed?</i>
2.1B.1	<p><i>Identify members of a Human Resource subcommittee endorsed by the Tiverton School Committee. Representation to include...</i></p> <ul style="list-style-type: none"> • <i>NEA Tiverton</i> • <i>Council 94</i> • <i>Administration</i> • <i>Superintendent (or designee)</i> 			<i>Member list and subcommittee charge</i>	<i>School Committee appoints</i>	
2.1B.2	<i>Review current district tools, policies, and protocols for hiring process (i.e. application, screening instruments, interview team, interview tools, etc.)</i>			<i>Summary of all current methods will be compiled</i>	<i>Summary will be shared with district leadership</i>	
2.1B.3	<i>Review practices for hiring in other comparable school districts.</i>			<i>Summarize what was learned from the data</i>	<i>Submit summary to district leadership</i>	

2.1B.4	<i>Develop and recommend formal hiring protocols, policies, and tools (i.e. screening instrument, interview team composition, interview processes, etc.)</i>			<i>Development of protocols, policies, and tools</i>	<i>Submit protocols, policies, and tools to the TSC for consideration and approval</i>	
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